

Special Event Permit

2026-07

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

Event Information

Event Name: **Stampede Bike Race**
Event Type: Bike Race
Event Date(s): April 25, 2026

Promoting Entity: Richmond City
Applicant: HollyJo Karren
Phone: 435-994-4814
Email: hkarren@richmondutah.gov


Approved by: Land Use Authority


Date

Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the Cache County Sherrif as outlined in the application.
4. Event staff and participants must yield to emergency vehicles.
5. Riders must adhere to all traffic laws and ride with a maximum of two riders abreast at a time.
6. Parking along County Roads for special events is not permitted and can pose threats to human safety. Ensure and enforce all participants park only in designated areas.
7. For any special event within the public right-of-way that results in road closures or affects normal traffic, the permittee shall provide adequate traffic control to ensure the safety of those involved. This may include providing advance notice to drivers, clearly marking closures and detours, controlling intersections or conflict points, and maintaining access for emergency vehicles. Traffic control measures shall be consistent with the principles of the Manual on Uniform Traffic Control Devices (MUTCD), using the current adopted edition.
8. The County Roads Division regularly works on roads for dust abatement and pavement maintenance. Maintenance schedules may shift and are not always set. A week prior to the event contact the Cache



County Road Super Intendent, Jeremy Hudson, to verify that roads will not have active work ongoing. Contact information is available at <https://www.cachecounty.gov/road/>

9. SUMMARY OF ROADS AFFECTED AND SPECIFIC CONDITIONS:

- Mountain Home Road (BIKE RACE) – No Condition
- 13000 N (BIKE RACE) – No Condition
- 1200 E (BIKE RACE) – No Condition
- High Creek Road (BIKE RACE) – No Condition
- 1400 E (BIKE RACE) – No Condition
- 6400 W (BIKE RACE) – No Condition
- 9000 N (BIKE RACE) – No Condition
- 5800 W (BIKE RACE) – No Condition
- 11000 N (BIKE RACE) – No Condition

10. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality.

Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant’s invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.


Accepted by: Applicant


Date



PUBLIC WORKS DEPARTMENT

SURVEYING | ENGINEERING | ROADS | VEGETATION

Special Event Review

Purpose: In order to promote and protect the health, safety and welfare of all the persons in the county, including residents and visitors

Event:	<i>Black and White Stampede 25-Mile - 2026</i>	Permit Number:	2026-07
Event Date:	<i>May 16, 2026—9:30 a.m.</i>	Site Visit Needed?	No
Reviewer:	<i>Steven Taylor, P.E.</i>	Hours Expected:	
Review Date:	<i>4/14/2026</i>	Fee Estimate:	

GENERAL

§8.40.40.C.3	Public Works Service Fee?	No Comment	
8.40.50.D	Public Works additional conditions disclaimer (see below).		
	Date(s) checked internally with Public Works Director and Road Super	No	Road Superintendant and Public Works Director are unavailable for coordination this week.
	There appears to be no clear threat to public safety	Yes	
	Sufficient Parking Provided?	Yes	
	Parking not permitted along County road	See Note	See Conditions Below
	Using a County road?	Yes	See Roads Affected Below
	Traffic control plan required?	See Note	Not Required. A traffic control plan is encouraged for all events.
	Trucks and Traffic can turn around	N/A	
	Road road has viable detour and outlet?	Yes	
	Road Closures, Safety, and MUTCD Compliance	See Note	See Conditions Below
	Road Superintendent Maintenance Coordination	See Note	See Conditions Below

ADT	SPEED LIMIT	FUNCTIONAL CLASS	ROADS IMPACTED	IMPACT	COMMENTS
1500–2000	40	Minor Collector	Mountain Home Road	BIKE RACE	
1500–2000	30	Minor Collector	13000 N	BIKE RACE	
200–400	30	Minor Local	1200 E	BIKE RACE	
200–400	35	Minor Local	High Creek Road	BIKE RACE	
400–1500	55	Major Local	1400 E	BIKE RACE	
400–1500	40	Major Local	6400 W	BIKE RACE	
400–1500	40	Major Local	9000 N	BIKE RACE	
400–1500	40	Major Local	5800 W	BIKE RACE	
400–1500	25	Major Local	11000 N	BIKE RACE	

Additional Comments Applicant is Working with Sheriff's Office for Closures.

CONDITIONS

1. The following additional requirements or conditions are imposed and deemed necessary to protect the public interest by ensuring traffic management, security of property, or the health and safety of the public. (§8.40.50.D)
2. Parking along County Roads for special events is not permitted and can pose threats to human safety. Ensure and enforce all participants park only in designated areas.
3. For any special event within the public right-of-way that results in road closures or affects normal traffic, the permittee shall provide adequate traffic control to ensure the safety of those involved. This may include providing advance notice to drivers, clearly marking closures and detours, controlling intersections or conflict points, and maintaining access for emergency vehicles. Traffic control measures shall be consistent with the principles of the Manual on Uniform Traffic Control Devices (MUTCD), using the current adopted edition.
4. The County Roads Division regularly works on roads for dust abatement and pavement maintenance. Maintenance schedules may shift and are not always set. A week prior to the event contact the Cache County Road Super Intendent, Jeremy Hudson, to verify that roads will not have active work ongoing. Contact information is available at <https://www.cachecounty.gov/road/>
5. SUMMARY OF ROADS AFFECTED AND SPECIFIC CONDITIONS:
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 - 9000 N (BIKE RACE) – No Condition
 - 5800 W (BIKE RACE) – No Condition
 - 11000 N (BIKE RACE) – No Condition

----- Forwarded message -----

From: **Jeremy Hudson** <jeremy.hudson@cachecounty.gov>

Date: Fri, Apr 17, 2026 at 7:44 AM

Subject: Re: SEP Proposal: Black and White Days Stampede Bike Race

To: Mimi Calverley <mimi.calverley@cachecounty.gov>

Hey Mimi we will be good on this one.

Thank you

Jeremy Hudson

Road Superintendent

1020 E 600 N

Hyrum UT 84319

Phone 435-755-1566

Cell 435-757-4729

Email jeremy.hudson@cachecounty.gov

PLEASE NOTE: Cache County is moving to a .gov domain and all emails intended for me should be sent to the address in my signature above



CACHE COUNTY FIRE DISTRICT

600 North 1020 East
Hyrum, Utah 84319
(435) 755-1670

To: Mimi Calverley
From: Troy Fredrickson
Re: Stampede Bike Race May 16th

4/8/2026

There is no issues from Cache County Fire District.

In the past there has been a problem in other events participants were not yielding to emergency vehicles when they were responding to an emergency.

I would advise that the riders be reminded to ride no more than two abreast and to yield to emergency vehicles.

Please advise participants to yield to emergency vehicles.



Mimi Calverley <mimi.calverley@cachecounty.gov>

SEP Proposal: Black and White Days Stampede Bike Race

Alex Hutchinson <ahutchinson@brhdut.gov>
To: Mimi Calverley <mimi.calverley@cachecounty.gov>

Tue, Apr 7, 2026 at 3:10 PM

No concerns, thanks Mimi!

[Quoted text hidden]



Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
April 3, 2026	Mimi Calverley	22464	cc 9843	\$75.00

Event Information

Event: Black & White Days Stampede Race Type: Bike Race

Dates with starting/ending times: Saturday, May 16, 2026 9:30 am - 12:30 pm

Agent/Contact Information

Agent/Contact: [Signature] Email: h.kamen@nch.mut.utah.gov

Phone: 435-964-4811 Mailing Address: PO Box 9 / 90 S. 100 W. Richmond, UT 84333

Name of Promoting Entity: Richmond City

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

[Signature] Applicant / 3.24.2026 Date

Application Deadline: Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

Authority: Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

Right to Deny: Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.

Application Checklist

A complete application must include the following unless specified otherwise:

- 1) Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) Fire prevention and emergency medical services plans.
- 7) Security plans and/or law enforcement response.
- 8) Admission fee, donation, or other consideration to be charged or requested.
- 9) Plans for parking
- 10) *N/A* If the event will be held on private property, a current taxation certification for that property.
- 11) Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

Project Review Process

- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
 - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
 - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
 - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
 - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
-

Richmond City's Black & White Day's Stampede Bike Race

Saturday, May 16, 2026 9:30 am start time

Location: Two routes of 25 mile or 50 mile will be available according to participants desire beginning at 185 N 200 W in Richmond. Maps of locations are attached.

Participants: It is estimated that there will be 125 participants including officials and families encouraging runners.

Public Health: This is in coordination with Richmond City's Black & White Days. There are adequate facilities for the group. An aid station and toilet facilities will be available in Lewiston & Preston. An additional water station will be provided in Preston.

Proof of Insurance: Document attached.

Fire Prevention and Emergency Medical Services: Fire and EMT's are on call for the entire B&W event.

Security: The city works closely with the Cache County Sheriff's Office for the entire week of Tuesday through Saturday with additional deputies on hand for Saturday, the day of the Stampede bike races.

Fee: Bikers pay a participation fee of \$25 for the 25 mile race and \$50 for the 50 mile race. This fee goes to cover expenses only. No profit is made.

Parking: Adequate parking is available just East in the parking lot of 185 N 200 W in Richmond.

Traffic Control Plan-Utah Richmond City Black & White Days
Stampede Bike Race

All bikers will be riding during the daylight hours beginning at 9:30 am beginning at 185 N 200 W in Richmond, Utah. Parking will be provided just East in the parking lot. Riders will be sharing roadways with traffic and riding the same direction as traffic at two abreast where shoulders are wide enough to support two riders. Where shoulders are narrow, all bikers will ride single file. Riders will follow the rules of the road and obey all traffic laws as well as no littering and no public urination. An aid station for the 50 mile riders for food, water, and restrooms will be available in in Lewiston & Fairview locations. (See map) A water station for the 25 mile riders will be in Preston, Idaho location (See map) Volunteers will man this aid station.

To ensure the safety of the riders, the course will be clearly marked as well as signage for motorists making them aware a ride is in progress.

24/7 Emergency contact: HollyJo Karren City Administrator 435-994-4814

Routes

Please see links below for the cycling races. As can be seen in the maps, both routes will , start at Lee's Market in Richmond, going west on Hwy 142. The 50-mile course will continue west through Trenton to Clarkston. From Clarkston the course will go southeast to Newton. From Newton, the course will travel east, over Newton dam, then west to Trenton. After passing through Trenton, the route will turn north on 1600 West, Lewiston. The 25-mile route will turn north on 1600 West, Lewiston without going to Trenton, Clarkston, and Newton. Both courses will continue north through Lewiston, across the Utah/Idaho border in to Fairview. In Fairview both courses will turn east on 4800 S and continue to Franklin. From Franklin both routes will follow Cove Road/Mountain Home road to 1200 East in Cove then east on High Creek Road (12300 North), and south on Lower Richmond Road. At 300 N in Richmond the routes will again split. The 25-mile route will continue south to Main street, west to 400 West and north to Lee's Market. The 50-mile route will turn east on 300 N, north on 300 E and finally east on 500 N. The 50-mile route will end at Cherry Peak Ski Resort.

25-Mile Course

<https://ridewithgps.com/routes/54316756>

50-Mile Course

<https://ridewithgps.com/routes/54316694>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Utah Local Governments Trust 55 S. Highway 89 North Salt Lake UT, 84054-2054		CONTACT NAME: Underwriting Department PHONE (A/C No. Ext): 800-748-4440 E-MAIL ADDRESS: underwriting@utahtrust.gov FAX (A/C, No): 801-936-0300	
INSURED Richmond City P. O. Box 9 Richmond UT, 84333		INSURER(S) AFFORDING COVERAGE INSURER A: Utah Local Governments Trust INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 13180_2025_109

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			13180-LIABILITY	07/01/2025	06/30/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ DEDUCTIBLE \$ 0
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			13180-LIABILITY	07/01/2025	06/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ DEDUCTIBLE \$ 0
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	13180-WC	07/01/2025	06/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Cache County Corporation
 179 N Main

 Logan UT, 84321

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CACHE COUNTY GOVERNMENT
179 NORTH MAIN
LOGAN UT 84321

435-755-1700

Receipt No: 5.000022464

Apr 3, 2026

SEP 2026 STAMPEDE BIKE RACE

Previous Balance:	.00
CHARGES FOR SERVICES - ZONING & SUBDIVISION FEES	75.00
200-32-13000 ZONING & SUBDIVISION	
<hr/>	
Total:	75.00
<hr/>	
CREDIT CARD - ZIONS	75.00
Payor: HOLLY KARREN	
Total Applied:	75.00
<hr/>	
Change Tendered:	.00
<hr/>	

04/03/2026 11:01 AM